

AE & Q CONSULTING LIMITED



AE & Q CONSULTING LIMITED
We make your vision become a reality



COMPANY PROFILE

ABOUT OUR COMPANY

AE & Q Consulting Limited is a consultant firm established in Zanzibar , under the statutory authorities and regulations that the country is governed by, the firm deals with Consultancy based on construction works. AE & Q Consulting Limited assumes the roles of consultancy services in architectural, structural, quantity surveying, project management and surveying. All consultancy units are registered in their respective Registration Boards as Consultancy Services Firms. AE & Q Consulting Limited has a good team of well-qualified and experienced professionals who can offer competent services to the client's satisfaction in the field of affordable housing and construction industry in general.

VISION

To be a leading construction consultancy firm, known for excellence, innovation, and contributing to sustainable development in the communities we serve.

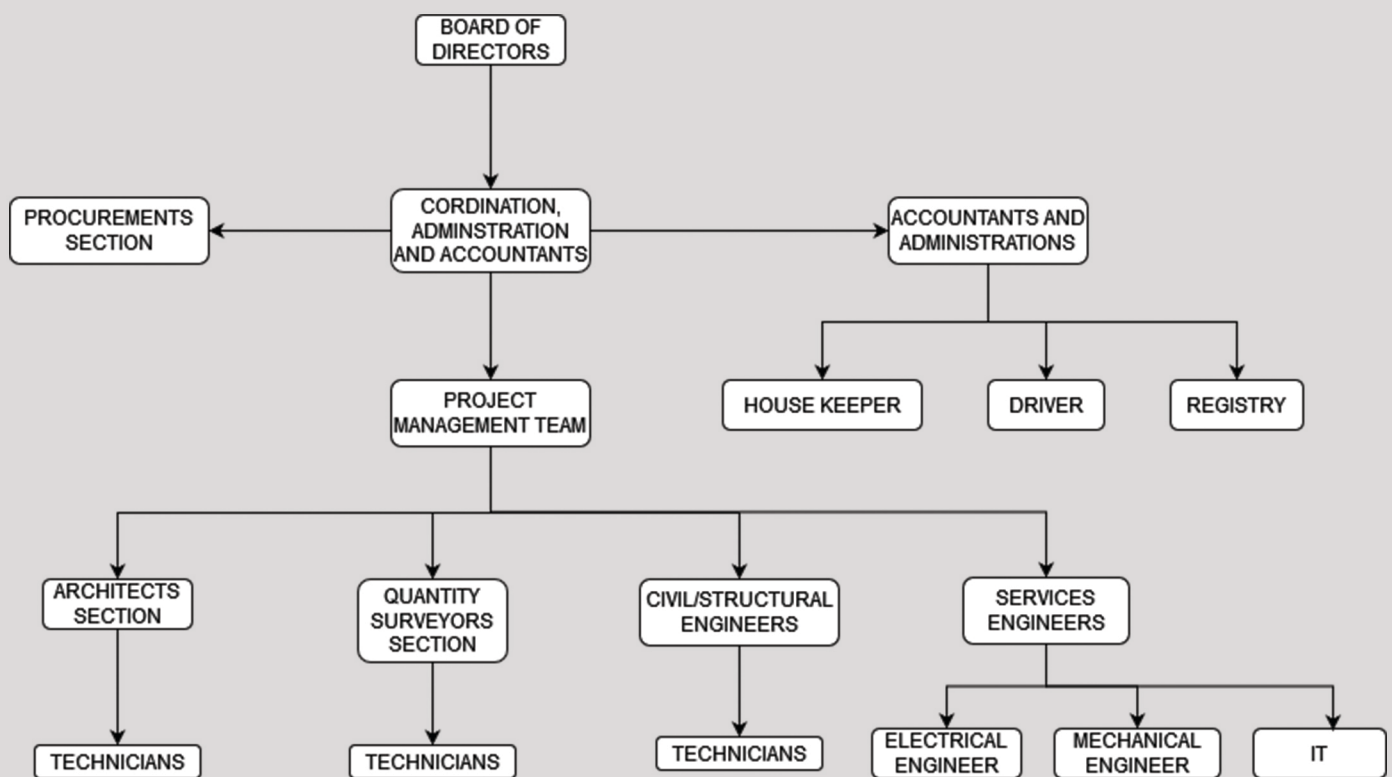
MISSION

To deliver high-quality and sustainable consultancy services in the construction industry. We aim to meet and exceed client expectations through professionalism, innovation, and timely project delivery.



ORGANISATION STRUCTURE

The following are the organisational Structure:



“WE MAKE YOUR VISION BECOME A REALITY”

At AE & Q Consultancy Limited, we are driven by one goal: transforming your ideas into tangible, successful projects. Our team of professionals combines deep industry knowledge with innovative solutions to bring your vision to life. From the initial concept to the final execution, we are dedicated to ensuring that every project we handle meets the highest standards of quality, sustainability, and functionality.

With years of experience across diverse sectors, we understand that every client and project is unique. That's why we tailor our approach to suit your specific needs, ensuring that the end result not only meets but exceeds your expectations.



OUR SERVICES

The firm was established and registered under Architects, Engineers, and Quantity Surveyors Registration Board (AEQSRB) regulatory board. It is owned and managed by AE & Q Consulting Limited, a private entity.

The firm is in Zanzibar, where it occupies space in P.O. Box 787 Kisauni Zanzibar. Phones: +255(0)77436701, +255(0)773353868 E-mail: aeqconsultinglimited@gmail.com

ARCHITECTURAL SERVICES

Services offered by the firm include (in stages):

i. Pre Design Stage

Conducts: feasibility study of the project based on the employer's requirement, site visit and familiarization; to examine the site, sub-soil and surroundings, analysis of the employer's requirement, establish whether the project is viable, help identify feasible options, assist in the development of other project documentation such as the business case, project execution plan and strategic brief, analysis of the budget relative to client requirements, assessment of the potential to re-use existing facilities or doing nothing rather than building new facilities, and assessment of any site information provided by the client

ii. Concept Proposal Stage

Translates client's ideas into an acceptable concept proposal, outline specifications, prepares schedules of accommodation, prepares planning strategy, study the build-ability and construction logistics of the project, prepare sketch plans and a specification having regard to all the conditions which exist and submits them to the employer for approval, conducts assessment of the risks of the options, offers consultation with the local authority and other statutory authorities, assesses possible planning permission requirements and other statutory requirements and environment, value management exercises, whole-life costs with a rudimentary assessment of costs/sqm., configuration and servicing, time-frames, phasing and key milestones.

iii. Schematic Design Stage

Conducts: feasibility study of the project based on the employer's requirement, site visit and familiarization; to examine the site, sub-soil and surroundings, analysis of the employer's requirement, establish whether the project is viable, help identify feasible options, assist in the development of other project documentation such as the business case, project execution plan and strategic brief, analysis of the budget relative to client requirements, assessment of the potential to re-use existing facilities or doing nothing rather than building new facilities, and assessment of any site information provided by the client

iv. Detail design Stage

produce drawings with greater detail including specifications, prepare and review documents issued for tendering and construction.

v. Tendering Stage

consult with and advise the employer how to obtain tenderers, tender documents checklist, be part of pre-bidding team, provide information and clarification during tendering process, procurement status reporting matrix – provide technical inputs while evaluating the bids (during tender evaluation).

vi. Post contract project Initiation

participate in checking eligibility of the contractor through post-qualification process, inspect the site establishment, and inspect the setting out.

vii. Post Construction Stage

issue to the contractor copies of the contract drawings and specification, supervise and inspect the work, and advise the employer if the contractor commits any serious breach thereof, ensure quality (QA) of workmanship for construction works, materials approval and keeping employer informed, manage Quality Control (QC) for construction works, monitor risks elements in construction projects, track progress of works through program of works, assists in the preparation of long and short term plans, conducts/attend technical and site meetings, uphold environment in the performance of his professional duties

viii. Change Management System

manage Request for Information (RFI), manage Request for Change (RFC), manage Request for Inspection, issue/ request Confirmation of Verbal Instruction (CVI), request/ initiate Approval Request Form (ARF), manage Architect's Instruction (AI), prepare Value Engineering (VE).

ix. Project closure Stage

conducts snagging and issue interaction for the snags to be rectified and making a follow up, inspect and approve testing and commissioning, review manufacturer's certification, warrants and guarantees, final inspection and preparing snag list, reviewing and approve "as built drawings" submitted by the contractor, reviewing operational and Maintenance Manuals

QUANTITY SURVEYING

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i. Pre Design Stage

Conducts: Cost Planning - initial budget & preliminary estimates, concept cost planning, schematic cost planning, detailed cost planning, drawings & specifications register - of receipt drawings and specifications, query sheet to design team, cost database, estimations of contingencies

ii. Tender stage

Prepares; tender documents - provide some inputs to governing documents (Invitation to Tender), specifications (by others) - refer while preparing BoQ, preambles, bills of quantities, preliminaries & day work, checks if drawings (by others) matches especially while preparing costs, procurement reporting - while submitting tender pack, provide information and clarification during tendering process, procurement status reporting matrix – provide technical inputs while evaluating the bids (during tender evaluation)

iii. Cost Reporting

pre contract progress reporting - tracking total cost vs planned cost

iv. Post contract project Initiation

Participate in checking eligibility of the contractor through post-qualification process

v. Post Contract - Price Adjustment

Price adjustment reporting (when applicable) - price adjustment flow chart, price adjustment request form, price adjustment interim payment

vi. Cash Flow

Preparation of cash flow projection, reviews submitted cash flow projections. Interpret prepared/submitted cash flow projections in relation to project requirements

vii. Insurances & Bonds

Insurances & bonds log for inclusion in payments

viii. Interim Payments

Receives/prepares interim application claim, prepares interim payment recommendations, QA sign off report

ix. Cost Reporting

Post contract progress reporting - tracking expenditure vs contract price/works executed, note and recommend any risks

x. Change Management System

Management of Request for Information (RFI) - that affects costs/price; to PM/Eng./Arch, Request for Change (RFC) - as part of VE where applicable, QA sign off report for RFC's - that affects costs/price; to PM/Eng./Arch, Confirmation of Verbal Instruction (CVI) - on rates/prices effects decisions, Approval Request Form (ARF) - on rates/prices effects decisions, Engineer's Instruction (EI) - that affects costs/price; to PM/Eng./Arch, Variations Orders (VO) as instructed, QA sign off report for VO's, Risk Register - that affects costs/price; to PM, Early Warnings Register - that affects costs/price; to PM/Eng./Arch, delay notices & claims register - that affects costs/price; to PM/Eng./Arch, general cost advice - to PM/Team/Management

xi. Final Account

Final Account Statement

ENGINEERING SERVICES

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Services offered by the firm include (in stages):

i. Pre Design Stage

Conducts: Feasibility study of the project from an artistic, technical, logistical and financial standpoint, project budgeting and management, site selection, space relationships, Geo-technical and environmental studies

ii. Concept Proposal Stage

Concept Planning, Initial Budget & Preliminary Estimates, Selection of construction methodology (structural, mechanical, and electrical), Schematic Planning, Cost Planning, Drawings & Specifications Register Included, Query Sheet to

iii. Schematic Design Stage

Prepare the engineering design(Loads computations and Analysis, Review designs prepared by other engineers, Prepare and review documents issued for permit submission, Prepare and review documents issued for construction, Manage project briefs and design development control sheets

iv. Detail design Stage

Produce drawings with greater detail including specifications, prepare and review documents issued for tendering and construction.

v. Tendering Stage

consult with and advise the employer how to obtain tenderers, tender documents checklist, be part of pre-bidding team, provide information and clarification during tendering process, procurement status reporting matrix – provide technical inputs while evaluating the bids (during tender evaluation).

vi. Post contract project Initiation

participate in checking eligibility of the contractor through post-qualification process, inspect the site establishment, and inspect the setting out

vi. Post Construction Stage

issue to the contractor copies of the contract drawings and specification, supervise and inspects the work, and advise the employer if the contractor commits any serious breach thereof, ensure quality (QA) of workmanship for construction works, ensures testing of materials, materials approval and keeping employer informed, manage Quality Control (QC) for construction works, monitor risks elements in construction projects, track progress of works through program of works, assists in the preparation of long and short term plans, conducts/attend

the public and the protection of the environment in the performance of his professional duties .

vii. Change Management System

manage Request for Information (RFI), manage Request for Change (RFC), manage Request for Inspection, issue/ request Confirmation of Verbal Instruction (CVI), request/ initiate Approval Request Form (ARF), manage Engineer's Instruction (EI), prepare Value Engineering (VE) ix. Project closure Stage - conducts snagging and issue interaction for the snags to be rectified and making a follow up, inspect and approve testing and commissioning, review manufacturer's certification, warrants and guarantees, final inspection and preparing snag list, re-

operational and Maintenance Manuals.



WHY CHOOSE US?

At AE & Q Consultancy Limited, we pride ourselves on delivering exceptional consulting services across various disciplines in the construction industry. Here's why clients trust us to bring their projects to life:

1. Expertise and Experience

With a team of highly qualified professionals, including architects, engineers, and quantity surveyors, we bring decades of industry experience to each project. Our experts are well-versed in both local and international standards, ensuring that we meet the highest quality expectations in every assignment.

2. Comprehensive Services

We offer a full spectrum of services—from architectural design and engineering to project management and environmental assessments. Whether you need detailed drawings, cost estimation, or land surveying, AE & Q is a one-stop solution for all construction consultancy needs.

3. Client-Centered Approach

We believe that every project is unique. Our team works closely with clients to fully understand their vision and requirements, tailoring our services to suit their specific needs. We maintain open communication throughout the process to ensure client satisfaction.

4. Commitment to Quality

Quality is at the core of everything we do. From initial planning to project completion, we adhere to strict quality control measures and ensure that each phase of your project meets the highest standards of craftsmanship and sustainability.

By choosing AE & Q Consultancy Limited, you are not just hiring a consultant; you are partnering with a dedicated team that will bring your vision to reality, with a focus on quality, innovation, and sustainability.

WORK EXPERIENCE

AE & Q Consultancy Limited has a proven track record of delivering high-quality consultancy services in the construction industry. Over the years, we have successfully completed a wide range of projects, including residential, commercial, and public sector developments. Our work spans multiple industries, and our experience covers all phases of construction, from initial planning to project completion.

Residential Developments

- Successfully managed the design, planning, and construction of residential complexes and individual housing projects across Zanzibar and mainland Tanzania.
- Provided architectural design, quantity surveying, and engineering services

Commercial Buildings

- Designed and supervised the construction of office buildings, retail spaces, and mixed-use developments, ensuring functionality, aesthetic appeal, and compliance with regulatory standards.
- Expertise in handling complex commercial projects, including budget man-

Public Sector Projects

- Worked with government institutions such as the Tanzania Revenue Authority and various municipalities to deliver public infrastructure projects, including stadiums, hospitals, and administrative buildings.
- Provided comprehensive project management, from feasibility studies and budgeting to construction supervision and post-construction inspections.

Sports and Recreational Facilities

- AE & Q played a significant role in the construction of notable sports facilities, including the Azam Football Stadium in Dar es Salaam and other local stadiums, handling both design and supervision.
- Expertise in LED lighting installation and stadium renovation projects, ensuring modern and functional facilities.

Health and Educational Institutions

- Experience in building and expanding health facilities such as mother-and-child centers, and rehabilitation centers, ensuring quality, safety, and adherence to health regulations.
- Involved in the construction of educational buildings, including labs and classrooms, with a focus on sustainability and long-term usability.

Environmental Impact Assessment Projects

- Conducted environmental impact assessments for various construction projects, ensuring compliance with environmental guidelines and sustainable development goals.



KEY PERSONNEL

NO.	Position	Name	Experience
1	Team leader/Managing Director	Eng. Mohamed N. Mohamed	23 years
2	Ass.Team leader/Quantity Surveying Technical Director	QS. Yahya A .Almasy	7 years
3	Ass.Team leader/ Architectural Technological Technical Director	Arch. Shadya M. Fauzi	6 years
4	Civil/Structural Engineer Director	Eng .Ramadhan M. Bakari	42 years
5	Ass. Civil/Structural Engineer	Eng. Juma K . Said	12 years
6	Ass.civil /Structural Engineer	Eng. Mansour M .Kassim	23 years
7	Quantity Surveyor /Director	QS. Abdulla O. Abbas	32 years
8	Ass. Quantity Surveyor	QS .Iliyas J .Suleiman	7 years
9	Mechanical Engineering	Ahmed H. Slaum	5 years
10	Electrical Engineer	Haji Salum	6 years
11	Ass. Electrical Engineer	Eng. Mohamed Mohamed	6 years
12	IT	Omar H. Khator	8 years
13	Clerk of Work	Eng. Said Malik	6 years
14	Clerk of work	Eng . Mbarouk S. Mbarouk	6 yeras

OUR PROJECTS



Construction of Secondary school & Primary Schools at Zanzibar



Proposed building for disaster headquarter's offices



Construction of District offices at Pemba And Unguja



Construction of Apartment Building at Dar es salaam



Renovation of Elderly Homes at Sebleni and Limbani at Zanzibar



Construction of GIZ basket ball playgrounds

OUR CLIENTS

These are few of our clients:



HONOURABLE OUR CERTIFICATES

At AE & Q Consultancy Limited, we take pride in our commitment to excellence, quality, and professionalism in every project we undertake. Our dedication to upholding industry standards has earned us numerous certificates and recognitions from prestigious organizations. These certificates affirm our expertise and adherence to best practices in the construction and consultancy sectors.



REVOLUTIONARY GOVERNMENT OF ZANZIBAR
ARCHITECTS ENGINEERS & QUANTITY SURVEYORS
REGISTRATION BOARD

CERTIFICATE OF REGISTRATION



This is to certify that

A E & Q Consulting Limited

Has been duly registered as

CONSULTING QUANTITY SURVEYING FIRM

Pursuant to and in accordance with the provision of the Architects,
Engineers & Quantity Surveyors Registration Act No. 5 of 2008 of ZANZIBAR LAWS

Given under our hands and Common Seal of the Architects,
Engineers & Quantity Surveyors Registration Board, this

24TH DAY OF JUNE, 2023

Chairman

Serial Number 23/CQSF - 613

Registrar

Form C - 04



The Revolutionary Government of Zanzibar

Certificate of Incorporation

Business Entities Registration Act No. 12 of 2012

Registration Number: Z0000133606

The Registrar of Companies hereby certify that

A E & Q Consulting Limited

is on 14th day of December 2021 incorporated under the Companies Act,
No. 15 of 2013 and that the company is Private company Limited by
shares

Assistant Registrar of Companies



West "B" Municipal Council

Document No:ACR-LPA-9-21/WBC23



This is to certify that
BUSINESS LICENSE

(under ACT 14,2017)

for CONSULTING SERVICES

is issued to:

A E & Q CONSULTING LTD.

(Mjini Magharibi-Unguja, West 'B' MOMBASA)

License Fee Amount: 250000

Business

to operate under

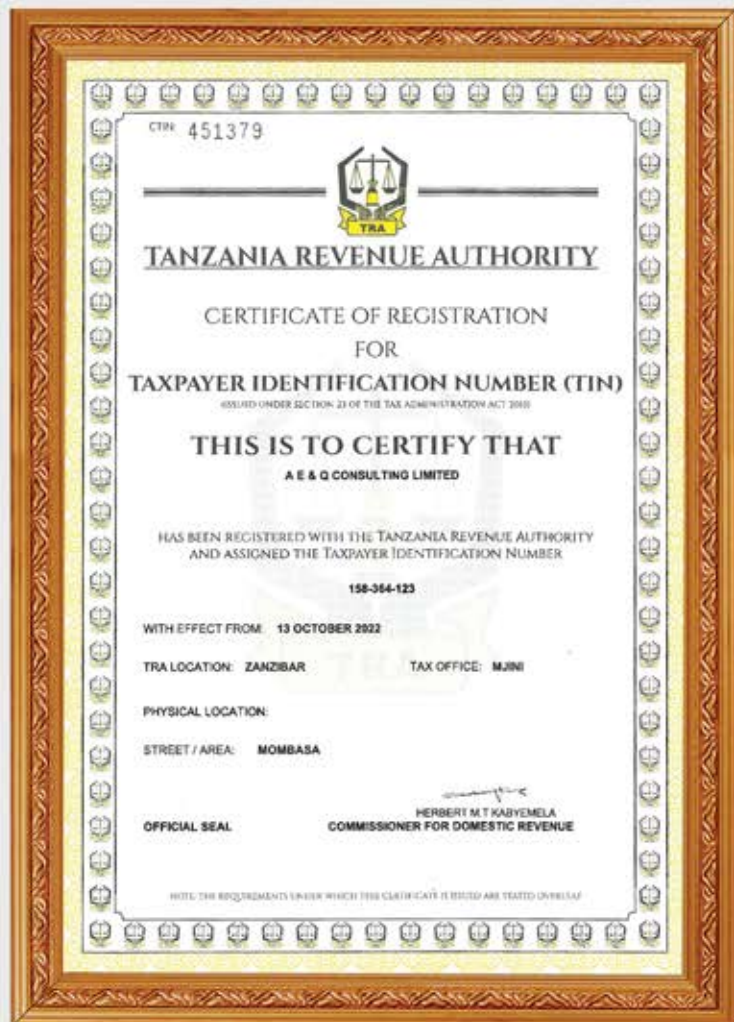
License No: WBC00- HOWDS863

Given under my hand at Zanzibar this date 05-12-2023
from 05-12-2023 to 05-12-2024

Khadija Said Simai

Director
West "B" Municipal Council





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**“WE MAKE YOUR VISION
BECOME A REALITY”**



**+255 624 554 188
+255 777 436 701**



**www.aeqconsultancy.co.tz
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